



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## STUDY SESSION MINUTES

Tuesday, August 6, 2019, 6:15pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St. Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:16pm.

**Commissioners Present:**

Maryellen (Missy) Hill

Todd Iverson (late)

Steve Nixon

Kurt Grimmer

**Commissioners Absent:**

Amanda Babich (excused)

**Citizens:**

Billy Sehmel

Dawn Townsend

Louise Tieman

**Staff:**

Glenn Akramoff

Ed Lewis

Ron Martinez

Michael Schick

Eric Guenther

Ellie Tieman

### ITEM 1 Approval of Agenda

Commissioner Grimmer moved to approve the agenda and was seconded by Commissioner Nixon. There was no discussion and the motion passed 3-0.

### ITEM 2 Board Discussion

#### 2.a Policy Review

Board members engaged in a discussion about the Policy Manual going section by section finding places the manual needs to be better organized and updated. There was discussion of updating the P.E.G. policy procedures. The Board also discussed the availability of scholarships for recreation programs. The Board reviewed the manual through the Section of Park Regulations, and will continue to review the Policy Manual in upcoming Study Sessions through the Administrative Procedures.

### ITEM 3 Adjournment

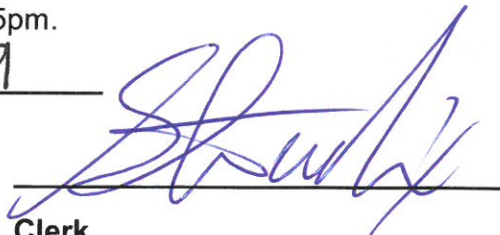
Commissioner Hill adjourned the meeting at 7:05pm.

APPROVED BY THE BOARD ON: 8/20/19

  
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**President**

Submitted by: *Ellie Tieman*

  
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**Clerk**



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## REGULAR MEETING MINUTES

Tuesday, August 6, 2019, 7:15pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St. Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 7:16pm.

**Commissioners Present:**

Maryellen (Missy) Hill  
Todd Iverson  
Kurt Grimmer  
Steve Nixon

Dawn Townsend  
Louise Tieman

**Staff:**

Glenn Akramoff  
Eric Guenther  
Ellie Tieman  
Ed Lewis  
Ron Martinez  
Michael Schick

**Commissioners Absent:**

Amanda Babich (excused)

**Citizens:**

Billy Sehmel

**REGULAR MEETING AGENDA:**

**ITEM 1 Approval of Agenda**

Commissioner Grimmer made a motion to add an executive session to review real estate and was seconded by Commissioner Nixon the motion passes 4-0. Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. Agenda was approved with a 4-0 vote.

**ITEM 2 Citizen Comments- none**

**ITEM 3 Presentations**

**3.a Executive Director Report**

Glenn Akramoff reported that the Executive Director position has been opened and will close Sept. 14. Furthermore at the all staff retreat the team came up with a purpose statement to “do the best job you can” and also identified staff values for the company. The Board meeting on September 3 was unanimously cancelled due to absences.

**3.b President’s Report**

Commissioner Hill has been working on providing feedback for the website and appreciates public comments. Hill also attended a chamber public forum and met potential candidates for Commissioner Iverson’s position. Finally, Commissioner Hill recognized Glenn Akramoff for retaining good relationships with local business and the interns for being diligent with their work.

**4.a Approval of Meeting Minutes: 7-16-19 Regular&Study**

**4.b Approval of Vouchers: ▪ \$153,644.75 ♦ Reference numbers: V2019381- V2019417**

**4.c Approval of Consent Agenda**

Commissioner Nixon made a motion to approve the consent agenda. Commissioner Grimmer seconded the motion. After no discussion, the motion passed 4-0.

**ITEM 5 New Business**

**5.a Vehicle Surplus**

Ron Martinez presented a request to the Board to surplus old vehicles such as the original trailer. Commissioner Nixon asked about the process to surplus vehicles and Martinez explained the process is done through Tumwater government selling. Commissioner Iverson made a motion to approved



R2019-090 Commissioner Grimmer seconded the motion without further discussion the motion passed 4-0.

**5.b Lighting Project**

Eric Guenther presented that he was going through the process to find a designer for the lighting and sent out a RFQ to the public. Guenther has worked through the architectural process with the attorney and is planning to have a public meeting August 13 for public comment. Commissioner Iverson and Nixon both commented that August 13 is short notice for the surrounding neighborhood to respond. Guenther confirmed that there is direct mailing and the urgency of the meeting is due to the fact that the next nearest meeting time would be after Labor Day. Commissioner Grimmer made a motion to approve R2019-010 and was seconded by Commissioner Nixon without no further discussion the motion passed 4-0

**5.c Hales Pass Rehabilitation**

Ed Lewis presented that he had met with the board of health and a deeper well would need to be dug for the site to avoid contaminants, and that the current well was insufficient for irrigation. Commissioner Iverson asked if the rehab. had been previously budgeted for and Glenn Akramoff responded, there wasn't enough for the additional factors including the well but has been taken in to account in the upcoming budget. Commissioner Nixon made a motion to move to RFQ for Hales Pass and was seconded by Commissioner Grimmer without no further discussion the motion passed 4-0.

**ITEM 6 Comments by Board/Subcommittee Reports**

**6.a Community Center (Nixon/Babich):** no update

**6.b Marketing (Grimmer):** The website is still being worked on and the parks and rec guide is being created for fall

**6.c Fundraising Under Development (Hill):**

**ITEM 7 Next Board Meeting:** Tues, August 20, 2019: Study Session (6:15pm) and Regular (7:15pm) at new City Hall location

**ITEM 8 Executive Session:** [RCW 42.30.110(1)(b)]

The Board went into executive session at 7:45 pm and came out of session at 8:13pm

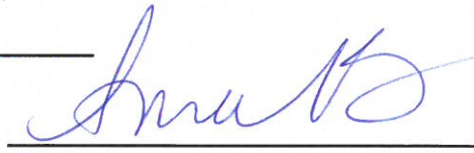
**ITEM 9 Adjournment**

Commissioner Hill adjourned the meeting at 8:15pm.

**APPROVED BY THE BOARD ON:** \_\_\_\_\_



**President**



**Clerk**

Submitted by: *Ellie Tieman*